

Applicant must provide the village of Frankfort with a site plan showing the following:

- * the proposed location of the sign in relation to the face of the building, in front of which or above which it is to erected.
- * the proposed location of the sign in relation to the boundaries of the lot upon which it is to be situated.
- * when the sign is proposed to be attached to an existing building, a current photograph of the face of the building to which the sign is to be attached.

Location of sign

Color of sign

address

Colors

applicable dimensions

sign dimensions

Wall surface dimensions, if necessary

dimensions of sign supportS

building/store frontage

Building height

applicable setbacks

sign setback from a roadway

building setback from A roadway

sign type

materials used

Method of erection

if illuminated, describe method of illumination & amount of light generated in foot-candles

151.09 PERMIT PROCESS PERMANENT SIGNS

A. Every applicant for sign permit shall be accompanied by plans, drawn to scale, and including:

1. The name, address, and telephone number of the owner or persons entitled to possession of the sign and of the sign contractor.
2. The location by street address of the proposed sign structure.
3. The dimensions of the sign, and where applicable, the dimensions of the wall surface it is to be attached.
4. The distance the sign is setback from the property line, building/store frontage, and the road on which the associated building or planned unit development is located.
5. The dimensions of the sign's supporting members.
6. A color copy of the proposed sign.
7. The proposed location of the sign in relation to the face of the building, in front of which or above which it is to be erected.
8. The proposed location of the sign in relation to the boundaries of the lot upon which it is to be situated.
9. When the sign is proposed to be attached to an existing building, a current photograph of the face of the building to which the sign is to be attached.
10. If the proposed sign is to be illuminated in any manner, the proposed method of illumination and the amount of light generated in foot-candles is to be submitted.
11. If applicable check with the uniform sign plan from the developer or landlord for the sign criteria. Follow those guidelines.
12. Village of Frankfort Sign Ordinance free download
www.villageoffrankfort.com